



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>N.J.S.A. GOVERNMENT COLLEGE, KAPURTHALA</b>
• Name of the Head of the institution	<b>Dr. Tirath Ram Basra</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>01822233581</b>
• Mobile no	<b>9463539206</b>
• Registered e-mail	<b>gckapurthala@gmail.com</b>
• Alternate e-mail	<b>gurnoor.2012@gmail.com</b>
• Address	<b>Principal, N.J.S.A. Government College, Kapurthala</b>
• City/Town	<b>Kapurthala</b>
• State/UT	<b>Punjab</b>
• Pin Code	<b>144601</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)																
• Name of the Affiliating University	Guru Nanak Dev University, Amritsar																
• Name of the IQAC Coordinator	Dr. Jasmeet Sethi																
• Phone No.	01822233581																
• Alternate phone No.	9463539206																
• Mobile	9814768650																
• IQAC e-mail address	gckapurthala@gmail.com																
• Alternate Email address	gurnoor.2012@gmail.com																
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.gckpt.com/iqac/AQAR%202021-22.pdf">https://www.gckpt.com/iqac/AQAR%202021-22.pdf</a>																
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gckpt.com/iqac/Academic%20Calender%202022-23.pdf">https://www.gckpt.com/iqac/Academic%20Calender%202022-23.pdf</a>																
<b>5.Accreditation Details</b>																	
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 3</td> <td>B+</td> <td>2.58</td> <td>2023</td> <td>21/12/2023</td> <td>20/12/2028</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 3	B+	2.58	2023	21/12/2023	20/12/2028
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Cycle 3	B+	2.58	2023	21/12/2023	20/12/2028												
<b>6.Date of Establishment of IQAC</b>	21/04/2012																
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Central and Government of Punjab	HE-24 (Infrastructure Facility in Govt. Colleges Scheme and Digital Classroom with E-Content) and RUSA (Infrastructure Grant to Colleges Component, Equity Initiative Component and MMER)	Director, Higher Education, Punjab	2022-23	97,88,694
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>04</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		

- If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

? IQAC has been involved in facilitating continuous improvements in the quality of higher education delivery and services provided by the institution. ? The IQAC implemented initiatives related to campus development and the integration of ICT in the teaching learning process. ? It has organized 10 Workshops and Extension Lectures in the college premises by inviting resource persons from various institutions. This initiative helped the students to have good career perspectives. ? The IQAC also organized 7 industrial visits for the students' experiential learning and providing them knowledge about the industrial manufacturing process. ? The IQAC has been involved in the preparation and submission of self-study report (SSR) and in this direction, it is in the process of data collection from the faculty members, departments, administration, finance and examination section.

### 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
National Cadet Corps (NCC)	<p>The College's National Cadet Corps wing is active and constitute both boys and girls.</p> <ul style="list-style-type: none"> <li>• An Inter Unit Competition and selection of group team for TSC was held on 07.07.2022 at SBBS University, Padhiana in which two candidates participated.</li> <li>• Firing practice of our institute was organized at Govt. S. S. School (Boys) KPT on 14.07.2022</li> <li>• NCC cadets celebrated Har Ghar Tanga campaign, from 13-15 August, 2022 by performing various activities. Total 20 cadets got certificates of appreciation by pinning a flag in Har Ghar Tiranga. 50 Cadets organised Awareness Rally by holding Posters &amp; Banners.</li> <li>• 60 cadets participated in district level parade at Guru Nanak Stadium, KPT on 15.08.2022 and</li> </ul>

Mementoes were presented to boys and girls commander by DC, KPT.

- A Seminar for Principals and ANO's was held at LPU, Phagwara on 17.08.2022 and the Chief Guest for the function was Maj. Gen. Rajiv Chibber, ADG PHHS CDC.
- NCC Unit of the college selected cadets for RDC-2023 in which total 8 girl cadets reported at the battalion location on 07.09.2022
- Municipal Corporation, KPT organized a Rally for Youth of the City on 17.09.2002 to attain garbage free environment in which approximately 30 cadets participated.
- An Inter Group Competition was conducted in CATC-56 at LPU Phagwara from 26.09.2022 to 03.10.2022 in which total 8 cadets from our Institution were selected for RDC IGC.
- 10 cadets of the institution participated in a special 15 days National Integration Camp at Directorate level in Gujarat starting from 7.10.2022.
- On 27.10.2022, 2 male cadets participated in the best cadet competition at LKC, Jalandhar.
- On 31.10.2022 National Unity Day was celebrated in which 85 cadets participated in Unity Run Activity & they also took

National Service Scheme (NSS)

NSS Volunteers are actively working at the Institution. In this current Academic Session total 119 volunteers have been enrolled for National Service Scheme.

- On 09.07 2022 an online lecture was conducted by NSS Unit under EK Bharat Sreshta Bharat Abhiyaan in which

	students got informed about
Career Counselling and Guidance Cell	<p>College's Career Counselling and Guidance Cell is active under supervision of Dr. Jasmeet Sethi. During this Academic Year various lectures were conducted to make the students aware of their career prospects. • The committee along with ADC, Kapurthala Mrs. Anupam Klair created a Whatsapp group of members of schools &amp; colleges and attended the meeting to share information. • 50 students of the college were sent to the Seminar and the students were made aware to achieve success in the Punjab Civil Services Examinations under 'Khwahishan di Udaan' (Flight of Wishes) programme. • An online seminar was conducted to make youth aware about the recruitment of Agniveer Vayu. 30 students of the college attended a Seminar at District Employment and Business Bureau, Kpt for the preparation of UPSC and PPSC Examinations. • To commemorate</p>
Parent Teacher Association (PTA)	<p>Parent Teacher Association (PTA) is a body consisting of members who are the parents of students, and some teachers of the college. Its main objective is better coordination and interaction between parents and teachers for improvement of academic standards and infrastructural facilities of the college. The PTA committee is constituted annually. Frequent general meetings of PTA are arranged, where parent teacher consultation is possible</p>

in a group as well as individually. It provides various opportunities to parents and teachers to meet on equal footing, and discuss problems of their children. It prepares programmes which can increase cooperation between college and community and can create better mutual understanding between parents and teachers. PTA fund is also used in various expenses of the college. Guest lecturers salary is given from PTA and college campus maintenance is also depends on PTA fund.

Cultural Activities

Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education. The institution encourages students to participate in various Inter College and University level Competitions. • To commemorate 75th Independence Day Anniversary of India, college principal Dr .T.R. Basra unfurled the National Flag at N.J.S.A. Govt. College kpt on 15.08.2022 along with the students and whole staff .He congratulated everyone on this occasion. • Teej Festival was celebrated in the college premises on 17-08-2022. The students also performed cultural songs and folk Dance to make this event memorable. • N.J.S.A. Govt. Collage, Kapurthala secured overall third position in their zone, in Zonal Youth

Festival organized by Guru Nanak Dev University, Amritsar from 19.10.2022 to 21.10.2022. This competition was amongst Government & Constituent Colleges. The institution participated in total 27 items and secured 1st position in Clay Modelling and Folk Orchestra, 2nd Position in On the Spot Painting, Photography, Cartooning, Phulkari, Folk Song and Skit and 3rd position in Rangoli, Kawishri and Debate. • College students participated in Inter Zonal Final Youth Festival organised by Guru Nanak Dev University, Amritsar from 20.11.2022 to 22.11.2022 at the University Campus. Four teams of the college i.e On the Spot Painting, Clay Modelling, Cartooning and Phulkari participated in the competition in which Pavneet Kaur secured third position in Phulkari. • The Lohri festival dedicated to the girls was celebrated at college premises on 12.01.2023. The students presented a wonderful cultural programme and sang folk songs related to Lohri. Lohri delicacies were also served. • On the occasion on 74th Republic day Flag Hoisting ceremony was held at Govt. College Kapurthala on 26.01.2023. The Principal Dr. Tirath Ram Basra addressed the students and the staff and congratulated them on this occasion. He said it is the duty of each civilian to dedicate oneself towards one's Nation and act according to the constitutional rights and



duties. • Annual Prize Distribution ceremony was observed at college premises on 18.04.2023 in which the Lal Vishwas Bains SDM Kapurthals joined as chief Guest. Tirath Ram Rasta welcomed the Chief Guest and read out Annual Report of the achievements of the college during session 2022-23. The chief Guest distributed prizes to the Students excelled in Sports, Cultural & Academic field. • On 21.05.2023 Convocation Ceremony was Conducted at Govt. College, Kapurthala in which Dr. Balwinder Singh, Dean faculty of Commerce and Business, Guru Nanak Dev University Amritsar, joined as Chief Guest. Principal, Dr. Tirath Ram Basra welcomed the chief Guest and introduced him to the audience. He read out the Annual Report of the college for the session 2022-23. Chief Guest with Principal conferred upon the degrees to M.A, M.Com, B.A, B.Sc & B.Com Students.

**Departmental Activities**

• The Botany and Zoology Departments • Organized a prize distribution function on 18.08.2022 in which B.Sc. (Medical) students received prizes for various competitions like Stone Painting, Power Point Presentation and Poster Making based on their prescribed syllabus. BSc medical student Kamal received first prize for her distinctions in the final exams. • Botany Department of the college donated twenty vegetatively propagated plants

from Botanical Garden to Nagar Nigam Kapurthala under theme "Waste to Wonder". • The botany department organised various competitions on Climate Change and Disaster Risk Reduction under Y-20 activities held on 22.02.2023. Total five teams participated in Quiz Competition in which Mandeep Thaper and Rabina secured first position in Poster Making Competition total 10 students participated from which Varsha Gupta secured first position. • An Organic Farming Awareness Programme was organised on 16.02.2023. In this program Mrs. Anita Manocha demonstrated the process of formation of Vermicompost using Cow Dung and Red Worms. She also explained the benefits of using vermicompost in floral beds and pots. The student added vermicompost prepared in the Vermicomposting unit of the collage to various flower beds and pots. • The Vermicomposting unit has been re-established in the Botanical garden of the college on 13.02.202. For this Red Worms were procured from already present Vermi Composting unit at the college and fresh Cow Dung was procured and red worms were added to the Cow Dung for the rejuvenation of the Vermi Composting Unit. • Under Red Ribbon Club "Nutrition Awareness" was conducted under the campaign "Poshan Mah" on 21.09.2022 in which students prepared nutritious dishes from their home and presented them in a creative way. Raabia B.Sc.-I Med won first prize for her oats

cookies, Ramanpreet B.Sc. III Med got second prize for her creamy summer Veg Salad and Harleen Kaur B.Sc.-III Med got 3rd prize for her Black Chick Peas and Moong Daal Sprouted Salad. Three consolation prizes were also given. • Under Red Ribbon Club "World Heart Day" was celebrated on 01.10.2022.

Under this series Quiz Competition and Poster Making Competitions were conducted on the theme "Do Your Part, Care for Your Heart". Total 5 teams were created for quiz competition after screening and 15 students participated in Poster Making Competition. • De-addiction Day was celebrated on 07.02.2023 and Paper Reading and Poster Making competitions were conducted on 'Nasha Mukti' under Red Ribbon Club. Total eight students participated in Paper Reading and five students participated in Poster Making completions. • A district level National Youth Day was organized on 14.02.2023 at Lovely Professional University, Phagwara, in which students under Red Ribbon Club participated in Quiz, Poster Making, Debate, Poetry Recitation, Elocution and Rangoli Competitions and also bagged prizes. • International Teacher's Day was celebrated on 08.10.2022 by Chemistry Department in which Poster Making Competition was conducted and total 32 students participated. Students were encouraged to grab learning and knowledge from their teachers.

They also distributed prizes to the winners Sumandeep Kaur, Vanshita Sethi and Amandeep Kaur who secured positions respectively. Some consolation prizes were also given. • On 04.02.2023 a Quiz Competition was conducted by the Department of Chemistry. B.Sc Medical & Non- Medical students of the College participated in it. After screening of the students, the final teams were selected and B.Sc. III team won the first position in the final round of the Quiz. The Prizes were distributed to the winners. • On 5.9.2022, Teachers day was celebrated by Philosophy Deptt. On this occasion a beautiful Flower Bouquet was presented to the Principal Dr. T.R. Basra by the students and flowers were presented to other staff members. A poster making competition was also conducted and the students were rewarded by the principal. • The students of Philosophy Deptt. visited Ganga Nirmala Kusht Ashram on the occasion of Diwali headed by Prof. Anita Sagar on 20.10.2022. They distributed fruits, sweets, milk, eatables and Stationary to the needy and poor children of the Ashram and also to the nearby slum areas. The students got a rich life experience by this visit. • To commemorate Birth Anniversary of Shri Guru Nanak Dev Ji Essay Writing and Poster Making Competitions were conducted on 12.11.2022 under theme 'Social Appearance of Shri Guru Nanak Dev ji' by Deptt. Of Philosophy. • On 18.11.2022

World Philosophy Day was celebrated by the Deptt. In which Paper Reading & Poster Making Competitions were conducted under theme 'Importance of Philosophy in Modern Age'. • •Slogan Writing Competition was conducted on 25.02.2023 to commemorate National Voter Day. • •In the month of February, 'Vidyarthi Utsav' was celebrated by the Philosophy Deptt. to promote reasoning, moral, social and cultural values among students. The students participated in various competitions like Essay Writing, Debate, Poetry Recitation, Poster Making and Slogan Writing and they also won prizes. • •National Constitution Day was celebrated in the college premises in which Political Science students participated in Poster Making activity. • Basant Utsav was celebrated in the Deptt. of Music on 08.02.2023. Prof. Sukhwinder Sagar (Associate prof.) Govt. College Bholath started this Utsav by inaugurating Interactive Panel at the Deptt. and 'Sarasvati Vandana' was presented before the students. • On the occasion of Republic Day, a Paper Presentation activity was conducted on 28.01.2023 by Economics Deptt. in which MA (Eco.), BA and B.Sc. students actively participated. • A written Quiz Completion was organized on 04.02.2023 on the budget 2023 and total 36 student of UG and PG classes actively participated. • On 27.02.2023

Poster Making and Essay Writing Competitions were conducted by Hindi and Sanskrit Department on the theme "Plant Trees and Save Environment". The winners also received prizes.

**Physical Education and Sports Activities**

- On 8.10.2022 an inter college TAEKWONDO competition (Men) was conducted by Guru Nanak Dev University Amritsar in the campus itself in which Gaurav BA 3rd student participated in 54 kg weight individual category and secured 3rd position.
- On 25.11.2022 Vishal (MA English Sem 1st) participated in Wrestling Competition (Boys/ Girls) organised by GNDU at S.S.M. College, Dinanagar and secured third position in the event.
- In an Inter College Competition by GNDU College Cricket Team participated in the event on 11.11.2022 in the college premises itself.
- On 17.11.2022 in an Inter College event organised by GNDU, Amritsar Anubhav Sahota B.A second year student participated in Karate event and secured second position.
- In Athletics event (Boys/ Girls) competition four students of the college participated from 29-11-2022 to 01-12-2022 organised by GNDU at Khalsa College, Amritsar.
- B.A 3rd student Gaurav, roll no 2019 participated in Senior National Championship Taekwondo held at Nasik, Maharashtra from 10.02.2023 to 12.02.2023 and performed his best securing third position in 54 kg weight category.
- An athletic competition was held at Guru

Nanak Stadium, Kapurthala by Nehru Yuva Kendra, Kapurthala on 18.02.2023. In this competition college's Physical Education Deptt. students participated in various events. Ishika (B.A 2nd) won Gold Medal in 200M race, Abhisheek (B.A 2nd) won Gold Medal in 100M race and Abhay Chauhan B.A 1st won Silver Medal in 100M race.

#### Admission Policy

Student Admission Policy is for the application and admission of students into different programmes of the college. The policy provides equal opportunities to students and fulfil their educational needs. Students are given unbiased guidance or advice by the admission committees. College has the right to cancel any programme onto which students have been accepted, in accordance with its rules and regulations. The entry requirements like student age, academic qualification etc. duly are looked after by Admission Committee. The applications are received directly from an individual. The eligible students are given scholarships as per the Government norms and procedures laid by Government of Punjab. In the session 2022-23 the number of students has increased from 1083 to 1199 which shows the quality of education at the institution. Also the college is affordable to all classes of society because of its nominal fee structure. At present total 11 programmes are being taught

recognised by Guru Nanak Dev University, Amritsar along with 2 Skill Oriented Diploma courses recognised by Jagat Guru Nanak Punjab State Open University, Patiala. This initiative has been beneficial for the students to get employed. Moreover the College offers NCC, NSS and Sports facilities to the students along with extra curricular activities which attracts the students for admission.

College Magazine Randhir

N.J.S.A. Govt. Collage, Kapurthala College Annual Magazine 'RANDHIR' 2021-22 was released on 26.11.2022 by the chief guest Dr. Ashwani Kumar Bhalla, Deputy Director Higher Education (Colleges) Punjab. Principal Dr. T.R. Basra welcomed the chief guest. Chief Editor Dr. Jasmeet Sethi gave detailed overview of the magazine and acquainted the audience with its unique features. The next Edition of 'RANDHIR' is under process and it will be completed soon.

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**



Year	Date of Submission
2022	25/01/2022

### 15. Multidisciplinary / interdisciplinary

The Institution has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects. Humanities, Science and Commerce are an integral part of the courses in the Institute. Drug Abuse and Environment Science are taught in first four semesters of the course. Projects on community engagement and social service are undertaken by students every semester. For example, Distribution of necessary accessories to Kushta Ashram and slum areas, blood donation camps, educating women on health and hygiene etc. NSS Volunteers and NCC Cadets take part in community services throughout the year. The faculty of the Institute participate in many interdisciplinary National and International Conferences, Seminars, Orientations, Faculty Development, Programmes etc. every year to promote a blending of different disciplines leading to the exchange of research ideas and knowledge on topics of various domains.

### 16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. The Institution is keen to step into 'Academic Bank of Credit' platform created by National e-Governance Division (NeGD) of the Ministry of Electronics and information Technology. But this would be done under the directions of GNDU and approval by Higher Education Department, Punjab. Further the Institute is offering a basket of elective papers for each B.A., B.Sc., M.A. English and Economics, courses and the students have flexibility to choose the subjects as per requirement. This is a preliminary initiative taken by the Institute to fulfill the bigger goal of implementing the Academic bank of credits.

### 17. Skill development:

The institution organises various events and programmes to foster a sense of teamwork, inventiveness, inquisitiveness, reliability, assertiveness, and sympathy in faculty and students. All of this lays a strong foundation for future academic and career success. The faculty of the institution participate in various FDP's and Seminars to upgrade their knowledge and develop the skills necessary to perform effectively. The college has taken the initiative to conduct

seminars, workshops, and guest lectures to sensitise the students and develop their leadership qualities, communication skills, creativity, professionalism, and so on. Students and teachers alike are encouraged to upscale their skill. This academic year the students have visited various industries to have first-hand knowledge and experience of working and they have attended Extension Lectures by renowned personalities which gave them insight to choose their career wisely. The institution's skill development efforts are evident through its enrichment of curriculum, electives and add-on courses too. Currently two diploma courses recognised by Jagat Guru Nanak Punjab State Open University, Patiala. The College organizes various Model-Making Competitions, Workshops, Quiz, Rangoli, Phulkari, Poster Making, Clay Modelling, Paper Presentation Competitions for the students on a regular basis to encourage Skill Based education. External experts guide the students in the same during Inter College and Zonal Youth Festival Competitions. The soft skill development programme is an integral part of every student's curriculum. Besides English Learning and Teaching Skills, Poetry Recitation, Essay writing competitions, Literary competitions help to enhance their learning. Moral and Ethical values are inculcated among students through different social programmes organized in collaboration with NCC, NSS, Red Ribbon Club and various departmental activities which helps the students to imbibe holistic human values needed for the overall character development of an individual. Sports and Physical activities are also organized for all students to assimilate the values needed to live a peaceful life.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Language, as a medium of communication, is the driving force of worldly affairs. Without language one cannot think of the existence of the world itself. Study of Indian Languages in the present times is extremely vital. It is the need of the hour as the exploration of Indian Knowledge Systems (IKS) has begun. We have started to explore the ancient indigenous knowledge of various scientific fields which are naturally in indigenous languages. So, to support such exploration and research activities knowledge of Indian Languages, its literature, structure and range of knowledge is a prerequisite. Hence, the study of Indian Languages contributes to the greater cause of unearthing the ancient Indian knowledge and converging its outcomes with the modern requirements leading to prosperity of the society and nation at large. Study of indigenous languages not only leads to the prosperity of the nation but also makes the individual person culturally rooted and betters his/her expressiveness. To

promote/ integrate Indian Knowledge System, College is ever conscious. College has included Hindi, English, Punjabi and Sanskrit in its curriculum as Elective Subjects to reach across cultures and religions, thereby promoting true National Spirit in the youth. National and International days related to language like Mother Tongue Day, Hindi Diwas, World Poetry Day etc. are celebrated to promote these languages. The rich literature of these languages inculcate ethical values and rich heritage of our country. In Post Graduate course in English includes a paper Indian Writing in Translation which have four different units of different languages that is Sanskrit, Punjabi, Bengali and Marathi. This learners get to know about different cultures through literature. In the curriculum set by Guru Nanak Dev University there are religious topics too like Japji Sahib Gurbani by Shri Guru Nanak Dev Ji in Post Graduate English, which indicates the zeal of the Institution to inculcate spiritual, moral and ethical values in the students- that seem diminishing in today's world. Inclusion of 'Nath Bani', 'Bhagat Bani' and 'Gurbani' in Elective Punjabi Syllabus, incorporation of sermons by Shri Guru Nanak Dev Ji, Kabir ji, Surdas ji and Tulsi Das ji in Elective Hindi Syllabus and inculcation of moral and spiritual values from some chapters of Bhagvat Gita in Elective Sanskrit syllabus unfold the richness of ancient scriptures for the students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-based education (OBE) offers a framework to learn and deliver the acquired skills, focusing on the end result. It increases students' academic success and decreases dropouts. Hence, the college gives outcome-based education (OBE) to the students and focuses on performance-based learning. This is an attempt to measure educational efficiency using outcomes rather than inputs like the amount of time students spend in class. The college offers an education that is learner-oriented by implementing various teaching techniques and conducting evaluations. OBE focuses more on what students can do with what they have learned than on what they know. This makes it relevant to both students and employers, as it prepares students for the real world and meets the needs of businesses. Through the mainstreaming and integration of vocational education into general education, which will assist students in developing a variety of skills to meet industry demands and enhance the quality of education, the National Education Policy (NEP) 2020 has placed a special emphasis on vocational education. The new policy has created a skill-based education model. Following are some learning outcomes: Students are able to see themselves as individuals with various abilities and skills, of which some are more developed than others. They demonstrate regular involvement and active

engagement over a period of time. They are able to identify and demonstrate their understanding of global issues, make responsible decisions, and take appropriate action in response to the issue either locally, nationally or internationally.

## 20.Distance education/online education:

Online teaching and learning make students more responsible for their own education. ICT helps students get ready by letting them explore, assess, share, and present information in a fairly organised way. Modern learners are good with technology, so using ICT in their everyday learning makes them feel and look good. Students are encouraged to learn without going to physical classes by using mobile apps like PPT, videos, value-added courses, skill development courses, etc. Using ICT to teach and learn is part of the education system today. ICT-based education helps, improves, and uses information delivery in the best way possible. Some of the classrooms have LCD screens and Wi-Fi, which makes it easy for teachers to upload their lessons and materials and encourages them to do so. This helps online classes and learning go smoothly. At the institution two Skill Oriented diploma courses are being taught recognised by Jagat Guru Nanak Punjab State Open University, Patiala. Technology also gives us great opportunities to make learning easier for everyone, no matter what their needs are. Students can learn both theoretical and practical skills with the help of technology. For example, they can learn how to make presentations, study for school and job exams, and tell the difference between reliable and unreliable sources on the internet. You tube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode. Students are directed to do MOOCs courses in NPTEL, SWAYAM platform. Faculty members get regular training and development on how to make e-content.

## Extended Profile

### 1.Programme

1.1 588

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1199

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 426

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 303

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 33

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 53

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>588</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1199</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>426</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>303</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>33</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	53
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	63.66
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	67
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

NJSA Government College focuses on innovative curricular planning and effective curriculum delivery. The integration of University Academic Schedules, College Academic Plans, Time Tables and Teaching Plans, contribute to streamlined academic processes. The Orientation Programmes demonstrate a commitment to supporting the holistic development of students and ensuring a smooth transition into the academic environment. This approach enhances the overall learning experience for students.

The institute lays stress on continuous learning and research among its teachers. The active involvement in Research and Faculty Development Programs, along with contributions to university bodies, reflects a commitment to academic excellence. The integration of ICT in curricular planning and technologically enabled infrastructure for students indicates a forward-thinking approach to education. The orientation programs for first-year students contribute to creating a supportive learning environment,



while the strict adherence to timetables ensures effective implementation of class work.

The institute's emphasis on a Mentor Mentee System and the Buddy System demonstrates a holistic approach to student well-being. The assigned faculty mentors for academic and extra-academic guidance contribute to a supportive learning environment. It's commendable that the institution promotes awareness about gender-based inequalities, environmental concerns, and ethics, aiming to foster a socially conscious student body. Meetings are held prior to the start of each semester to establish a curriculum delivery strategy and to determine what might be done innovatively in academic offerings.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gckpt.com/igac/Prospectus%202022-2023%20Final.pdf">https://www.gckpt.com/igac/Prospectus%202022-2023%20Final.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

It is a common practice for universities to provide an academic calendar outlining important dates for each semester, including the start and end dates, internship schedules, and exam dates. It helps students and faculty plan their academic activities accordingly. NJSA has adopted a well-organized approach to academic planning. Having both institute-level and department-level calendars ensures a cohesive structure for various activities, allowing faculty and students to plan their engagements effectively. Adhering to the calendar, barring unforeseen circumstances, helps in maintaining consistency and streamlining academic activities.

The academic calendars play a crucial role in aiding faculty members to organize course delivery, research activities, and co-curricular engagements. The oversight by department heads on syllabus coverage and adherence to lesson plans ensures a structured approach to academic planning.

The institute has a detailed and comprehensive system for Continuous Internal Evaluation (CIE). The use of Bloom's Taxonomy in preparing assessment materials, along with the involvement of



various and department heads and faculty contributes to a rigorous evaluation process. The focus on both theoretical and practical components, including laboratory courses, projects and seminar ensures a well-rounded assessment of students' academic progress.

The Principal actively engages in reviewing the semester's progress and offering suggestions through academic committee meetings .This feedback helps to maintain the quality and effectiveness of academic activities. Additionally, the institute's flexibility in incorporating changes from the university's revised academic calendar demonstrates an adaptive approach to ensure alignment with broader educational standards.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gckpt.com/IOAC%202022-23.html">https://www.gckpt.com/IOAC%202022-23.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Striving at Holistic development of the students, the college's integrative curriculum encompasses issues of equity, professional ethics, social justice, gender, environmental protection and sustainability. Innumerable curricular and co curricular

activities are arranged to up skill and enhance the knowledge of the students in this regard.

**Professional Ethics:** The College offers various professional courses in Science, Social Science and Management. Many of these courses make provision for industry visits, internships and interactions with professionals ensuring a better understanding of professional ethics.

**Gender:** The College focuses on teaching and practice of gender equity through its curricular and co curricular activities focusing on issues related to gender equity and social inclusion. Majority of departments and subjects teach gender specific components such as rights, equality, inclusiveness, role and contribution of women to various disciplines and other gender perspectives along with focus on national and global women issues.

**Human Values:** The College organizes various curricular activities such as group projects, field visits, community extension activities and community teaching on a regular basis in the college to focus on core human values. Students are also motivated to participate in NCC, NSS activities and outreach programmes.

**Environment and Sustainability:** The College endeavors to create environment awareness through extension activities. The college organizes various awareness events such as eco-friendly Diwali, a celebration of Ozone day, Environment Day, Wetland Day, Water Day and Biodiversity Day etc. The curricula demand experiential learning, industrial visits and project works related to environment and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

390

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gckpt.com/igac/Stakeholder%20Feedback%20Report%202022-23.pdf">https://www.gckpt.com/igac/Stakeholder%20Feedback%20Report%202022-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gckpt.com/igac/Stakeholder%20Feedback%20Report%202022-23.pdf">https://www.gckpt.com/igac/Stakeholder%20Feedback%20Report%202022-23.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**561**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**364**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has embraced multitudinous policies to evaluate the learning levels of students. An Induction Programme is conducted to acquaint the students with co curricular activities of the domain related clubs, scholarships, internal assessment etc.

The college is dedicated to the holistic growth of the students and espouses a consistent method for the assessment of the learning levels of students. In order to quicken academic progression first year students are placed under the mentorship of a particular teacher. There is provision of ICT enabled teaching and learning.

To assess the learning levels of the students the college organizes special programmes for Advanced and Slow Learners. The college uses different ways to ascertain learning levels of students through regular internal assessments comprising assignments, class participation and quizzes to gauge the specific learning levels of students.

### Specific Measures for Slow Learners

1. Consistent counseling sessions and expert lectures.
2. Academic support from peers and seniors.
3. Regular Doubt Clearing Sessions and remedial classes.

### Specific Measures for Advanced Learners

1. Scholarships and Freeships to meritorious students.
2. Opportunities to participate in inter college competitions.
3. Club activities to help advanced learners to develop their particular interests and skills.

4. Facility to avail e-journals in the library to enhance their knowledge.

5. Analytical and pragmatic exposure through meetings with civil servants and other dignitaries with the support of Career Guidance Cell.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Programmes%20for%20Slow%20Learners.pdf">https://www.gckpt.com/igac/Programmes%20for%20Slow%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1199	41

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has adopted a student centric approach aiming to transform students from the role of passive recipients to active stakeholders. This approach also boosts their confidence but a teacher centric class cannot deliver a uniform learning outcome. The teacher facilitates learning by allowing every student to grasp and learn at personal level by ensuring their full involvement in class activities. The students are provided with a detailed understanding of the specific objects of a course through orientation programs to help them understand the primary focus of the course. Consequently the students are able to self-evaluate their performance at the end of their course.

Participative learning motivates innovative thought and offbeat expositions. Field work, audio-visual methodology, industrial visits and projects are different means of experiential and

participative learning. Students are asked to submit written assignments while searching on the given topic to bolster their confidence and hone their writing skills.

Seminars encourage the students to present assignments independently and they also help them to chisel their skill of oration.

Debates and discussions on current topics chisel reflective and analytical skills of the students and prepare them for life. Participation in NSS and NCC programmes aid the students to integrate and learn.

In the session 2022-23 total 7 industrial visits and 9 Extension Lectures have been organized by Career Counseling and Guidance Cell to give the students a firsthand experience of industrial manufacturing work and learning methods from various perspectives of resource persons.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gckpt.com/igac/Experimental%20Learning.pdf">https://www.gckpt.com/igac/Experimental%20Learning.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Visual learning is more effective for students than regular chalk and talk. This is because our brain processes and retains images and videos faster than text. ICT equips audio-visual teaching methods, which boost learners' knowledge, retention and interest levels.

The onslaught of pandemic has augmented the use of ICT tools. The faculty is well versed with the skills of handling the various online platforms due to the regular training through orientation programmes and cyber security ethics training. Expensive learning resources are available for efficacious teaching and learning.

The college has well-established Information and Communication Technology enabled network, which forms the backbone of campus



teaching-learning, research, administration and governance. Wi-Fi facility along with 79 computers and 7 printers cum scanners are available in the campus.

Online teaching and learning make students more responsible for their own education. ICT helps students get ready by letting them explore, assess, share, and present information in a fairly organized way. Modern learners are good with technology, so using ICT in their everyday learning makes it interactive. Students are encouraged to learn without going to physical classes by using mobile apps like PPT, videos, value-added courses, skill development courses, etc. Using ICT to teach and learn is part of the education system today. ICT based education helps improve and use information delivery in the best possible way. Some of the classrooms have LCD screens and Wi-Fi, which makes it easy for teachers to upload their lessons and materials. This helps online classes and learning go smoothly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

371

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college adheres to the guidelines and rules issued by Guru Nanak University while conducting internals and semester-end examinations. The institute has an efficacious procedure to deal with examination related grievances.

At College level:

An examination committee, comprising a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues related to evaluation process. The teachers distribute evaluated answer scripts to students. Any rectification issues raised are addressed by the teachers.

Within the stipulated time period the Internal Assessment marks are entered in the University web portal, by student's login. Students can individually view their performance at University portal. The students have the freedom to use the suggestion box to put in a note of dissatisfaction with the internal examination mechanism.

At University Level:

Any grievances related to evaluation of university answer scripts are intimated to the head of the department if necessary, for further action. Students can redress their grievances by applying for the following evaluation procedure:

Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation:

If the re-evaluation is not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the re-evaluation results and the entire process is transparent and time bound by the university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gckpt.com/igac/Internal%20Assessment.pdf">https://www.gckpt.com/igac/Internal%20Assessment.pdf</a>

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college adheres to the guidelines and rules issued by Guru Nanak Dev University while conducting internals and semester-end examinations. The institute has an efficacious procedure to deal with examination related grievances. This procedure is not only transparent but also time bound.

#### At College level:

An examination committee, comprising a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues related to evaluation process. The teachers distribute evaluated answer scripts to students. Any rectification issues raised are addressed by the teachers. If a student is not satisfied with the marks awarded even after the issue being resolved by the teacher, then she/ he may represent the same to the HOD concerned.

Parents are informed about their ward's performance through SMS and Mail. Mentor Mentee Groups and Buddy Groups help the weak students. The students have the freedom to use the suggestion box to put in a note of dissatisfaction with the internal examination mechanism.

#### At University Level:

Any grievances related to evaluation of university answer scripts are intimated to the head of the department if necessary, for further action. Students can redress their grievances by applying for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied. The results of re-evaluation are announced as per the university norms. If the re-evaluation is not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.gckpt.com/igac/Examination%20Policy.pdf">https://www.gckpt.com/igac/Examination%20Policy.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the recommendations of the UGC on evaluation reforms in higher education institutions in India, the college has implemented outcome based education program outcomes to delineate the professional accomplishments procured by a student by the time he completes the program. Course outcomes are expected knowledge, skills and attitudes learnt by students by the completion of a course. Program outcomes are derived from the Program Education Objectives and are calibrated to the specifics of each program.

The following procedure is followed by the institute to communicate the learning outcomes to the teachers and students:

- In order to acquaint prospective students, current students, and other stakeholders to access the information easily, the PCOs for all programs offered by the institution are prominently displayed on the official college website in a clear and concise manner.
- The importance of the learning outcomes is communicated to the teachers in the department meeting at the beginning of the semesters. Faculty members are well-informed about the PCOs of the programs they teach.
- The students are acquainted with the same through Orientation Programme of the department. This is an opportunity for students to understand the expected learning outcomes and how they can align their efforts accordingly.
- Regular academic reviews are conducted to assess the alignment of the curriculum with the PCOs. Modifications are made to keep the program outcomes pertinent and attainable.
- Students are motivated to give feedback on their learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gckpt.com/igac/PO,CO%20Attainment.pdf">https://www.gckpt.com/igac/PO,CO%20Attainment.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NJSACollege, Kapurthala is affiliated to Guru Nanak Dev University Amritsar. The college offers undergraduate and postgraduate courses under the faculty of Arts, Commerce and Science .The College follows the curriculum designed by Guru Nanak University. The institution assesses the Programme outcomes, Course outcomes and the same are conveyed to the students in a formal way of discussion in the classroom. Programme specific outcomes are broader and all-inclusive attributes that a student displays at the end of the specific programme. They have been designed together by the departments involved using action verbs of learning levels suggested by Bloom's taxonomy. Regular discussions are held to assess whether course assessment methods taken up by the respective departments emphasize on the achievement of learning objectives stated in the form of Course Outcomes.

After measuring attainment of Programme outcomes and Course outcomes, it has been noticed that the strength of the students as well as pass percentage of the students has increased successively. There has been a perpetual increase in students' progression from under graduate courses to the higher studies consistently and rapidly in the last five years. The level of POs attainment is measured by methods like direct and indirect tools.

The performance of each student is documented with the help of the specified course outcomes through a continual evaluation process. This evaluation process encompasses home assignments, internal tests, viva voce, surprise tests, quizzes, projects etc. in order to gauge the Programme Outcomes and Course outcomes scored by each student.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.gckpt.com/igac/PO_CO%20delivery.pdf">https://www.gckpt.com/igac/PO_CO%20delivery.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

161

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gckpt.com/igac/Result%20of%20Passed%20Students.pdf">https://www.gckpt.com/igac/Result%20of%20Passed%20Students.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gckpt.com/igac/Student%20Satisfactory%20Survey%202022-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nawab Jassa Singh Ahluwalia Government College places a strong emphasis on fostering innovation and cultivating a creative



mindset among both students and staff to meet global demands. Various initiatives, including financial and infrastructural support, seminars, workshops, and skill-based courses, contribute to the creation and transfer of knowledge.

The college actively promotes research through an annual performance appraisal system, professional development programs, and support for faculty to attend conferences and pursue part-time Ph.D programs. The institution encourages faculty to enhance their teaching, research, and administrative skills, fostering a culture of continuous improvement.

In terms of research facilities, the college has a well-equipped library with ICT workstations and a Botanical Garden that serves as a unique resource for interdisciplinary research. The UGC Cell and RUSA office play pivotal roles in connecting faculty with funding agencies.

The Department of Commerce organizes seminars, extension lectures, and workshops to inspire entrepreneurial skills among students, fostering an environment that encourages startups and industry visits. Various departmental activities provide platforms for students to showcase projects and exchange ideas with experts.

The institution's commitment to innovation is evident through the Innovation Council, formed in 2019, which promotes a culture of innovation and research. An Intellectual Property Rights Cell, established in 2021-22, educates students about protecting their creations. The Resource Centre for Soft Skill Development and Training ensures students acquire essential skills for collaboration, problem-solving, and personal development through hands-on training and seminars on various aspects of soft skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Ecosystem%20for%20Innovations.pdf">https://www.gckpt.com/igac/Ecosystem%20for%20Innovations.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers**

**published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nawab Jassa Singh Ahluwalia Government College organizes and participates in various extension activities and outreach program to bolster the Institute-Neighborhood community to acquaint the students with community needs. The extension and outreach activities target clean and green environment through different functional groups like Swachh Bharat, NSS, and several societal development activities. The key aspects of the programme conducted include, E-Waste Management, Tree Plantation, Awareness programme to attain Swachh Bharat vision, Zero-Waste management, Sewage Treatment and Organic Farming. Several awareness as well as action programmes are conducted like Cleanliness, Green environment and tree plantation, Gender sensitization, Clothes and stationery donation camp, Campaign - Say no to crackers, Hygiene and environment awareness, Plantation drive, Mental health awareness, Feed animal drive for stray cows, National Youth Day celebration, Road safety awareness campaign, NSS Day celebrations, Blood donation camps, Eco Club activities and Women development empowerment activities.

All these mentioned activities develop community relationships, leadership skills, and self-confidence of students.. All these initiatives have gone a long way in the holistic development of the participants of these programs.

Blood donation camps help students to imbibe the sense of empathy and ethical responsibility. Programs on women empowerment have created awareness about gender bias and patriarchal prejudices thus creating responsible citizens. All outreach program and

events of Society and Committee of Institute are updated, followed and promoted through social media handles and class Whatsapp groups. Our NSS volunteers actively participate in the rallies on AIDS awareness and female foeticide issues and also conduct expert talks.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Community%20Activities.xlsx">https://www.gckpt.com/igac/Community%20Activities.xlsx</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

305

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Set up on a sprawling 33 acres campus with covered area of 74 08.17 square meters, the magnificent red and white building of Nawab Jassa Singh Ahluwalia Government College bears the royal insignia comprising adequate, state-of-the-art physical infrastructure facilities for enabling an effective teaching-learning process for its faculty and students. The institute constantly upgrades itself with current trends in educational infrastructure to meet the needs of the times, while maintaining the statutory requirements of regulatory body UGC. The college building comprises total 34 class rooms, 3 Conference cum Seminar halls and 8 well-equipped laboratories fully equipped with lab instruments and ICT tools. The zoology lab of the college also includes a museum.

The magnificent and aesthetically designed building of the college comprises four blocks: U Block, New Block, Commerce Block and Science Block and is the best for facilitating the teaching-learning process. At present 20 ICT enabled smart classrooms well equipped with Wi-Fi facility and 5 rooms in which interactive panels have been installed are available. Wi-Fi facility along with 79 computers and 7 printers cum scanners are also available

in the campus along with Botanical Garden, Ground, OSA Park and other small parks.

The college library, the biggest treasure of knowledge has one of the oldest book banks. It is well equipped with AC reading room for students and more than 38,000 books to upgrade their knowledge. It gives access to scholarly journals, databases and other resources for academic inquiry and intellectual exploration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Details%20of%20the%20Blocks.xlsx">https://www.gckpt.com/igac/Details%20of%20the%20Blocks.xlsx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has more than adequate facilities for cultural activities, yoga, games, and sports.

#### Facilities for Sports

The Institution's sports and games facilities are utilized for university Zonal matches, inter-college sports contests and various other institutional matches in which our students extend overwhelming participation. The outdoor sports facilities include Basketball Ground, Cricket Pitch and a large 400 meter playground for athletic events. The students of the college take part in various competitions at the District Level, State Level and University Level bringing rich laurels to the college.

The college supports and promotes cricket by providing college playground to Punjab Cricket Association in the evening everyday to practice. The college organizes Annual Athletic Meet where students compete for various track and field events.

#### Facilities for Yoga

Yoga and meditation are conducted in specific ways at college gymnasium and open ground to fortify the students to face life's challenges. Yoga is actively embraced by the staff and faculty. The NSS and NCC cadets hold Yoga camps in villages to enable the people to lead healthy life.

## Facilities for Cultural Activities

The Institution actively engages the students through participation in various Inter College Competitions, Zonal and Inter Zonal Youth Festivals and Heritage Festivals. The college students take part in such competitions enthusiastically and perform excellently. During last five years, the college has been champion in its zone once and has lifted runners up trophies many a times.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Covered%20Area%20in%20HEI.xlsx">https://www.gckpt.com/igac/Covered%20Area%20in%20HEI.xlsx</a>

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Functions%20Being%20Conducted%20in%20ICT%20Enabled%20Rooms.pdf">https://www.gckpt.com/igac/Functions%20Being%20Conducted%20in%20ICT%20Enabled%20Rooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.16



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library plays a pivotal role in enhancing the academic and research environment within educational institutions. It serves as a repository for a vast collection of academic books, journals, magazines, research projects, rare books, and other informative literature. Students have access to these resources to broaden their knowledge and understanding across diverse subjects. The college library, a crucial focal point in student life, provides opportunities for book borrowing, research endeavors, quiet study spaces, and browsing through magazines. Students can augment their exploration using the internet, e-books, e-journals, and other digital resources available in the digital library. It provides resources that foster critical thinking, creativity, and curiosity, enhancing the overall learning experience.

Acknowledging the pivotal role of a well-equipped library in student and institutional growth, "S. Sochet Singh Aujla Library" stands out as one of the region's richest libraries housing more than 37000 books across various subjects.

The library encompasses 75 academic and non-academic periodicals, including 3 reviews, 9 Competitive Exam Chronicles, and various catalogues. Noteworthy features include an air-conditioned reading hall for students and staff, Wi-Fi facility, a book bank area, librarian's room, and a circulation counter

To enhance accessibility, the college library's books are cataloged using KOHA software, the world's first free, highly useful, and advanced open-source Integrated Library Management System. As part of a new initiative, our institution has enrolled in the N-LIST program, funded by the Ministry of Education (MoE), as a college component under the e-ShodhSindhu Consortium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.gckpt.com/igac/Library%20Information.pdf">https://www.gckpt.com/igac/Library%20Information.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.73**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**113**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To address the increasing demand for technically skilled professionals in today's competitive world, the college ensures that both its students and faculty have access to the latest computers and software. Continuous upgrades to IT facilities, including the network, internet, and Wi-Fi, are undertaken to facilitate an effective teaching-learning process.

#### Hardware Infrastructure:

The college boasts three computer labs with a total of 50 computers. Additionally, there are 3 scanners, 7 scanners cum printers, and 20 ICT-enabled smart classrooms featuring 11 touchscreen boards and 3 Photostat machines. A comprehensive network of 32 CCTV cameras ensures round-the-clock surveillance on specific points across the campus.

Access to desktop systems is provided for both students and faculty, allowing them to utilize computer aid for academic projects, practical sessions, and learning.

#### Software Infrastructure:

All computers in the college benefit from a seamless internet facility with a bandwidth of 100 Mbps. Software used include MS-Office 2007 and 2010, MS Front Page 2003, Turbo C & C++ (3.2), Oracle log, Coral Draw 12, Adobe Photoshop (7.0), Python, and SPSS 16. The college provides standard computational and typesetting packages such as Oracle, Java, PHP, and Python for coding, along with regular updates for office automation packages like Open Office and MS Office.

Regular backups, updates of Windows and antivirus software, and monitoring of LAN and network connections by an IT consultant ensure a secure and efficient IT environment. The college website is consistently maintained and upgraded.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/ICT%20Tools.pdf">https://www.gckpt.com/igac/ICT%20Tools.pdf</a>
<b>4.3.2 - Number of Computers</b>	
78	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	A. ? 50MBPS
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
12.51	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Maintenance of Infrastructure:** There are well established systems and procedures for maintaining and utilizing physical, academic and support facilities such as Laboratory, Library, Sports Complex, Computers and Classrooms. The institution follows a certain procedure for maintaining and utilizing all facilities.

**Laboratories:** The laboratories are properly maintained. The different equipment of science laboratories are cleaned and sterilized to make them dust free and hygienic. Mechanical parts are oiled for smooth operation. Repairing of the equipments is done periodically. Necessary equipments are purchased as per the requirement.

**Library:** With regards to maintenance of library, the Librarian invites book demands from all Heads of the Departments and accordingly order is placed after scrutiny of the list. The books which arrive in the library are accessed through bar coding and numbering system.

**Sports Complex:** Sports section is maintained by the Director of Physical Education. The Physical Director conducts sports events and maintains the sports complex. College has a GYM. With the permission of the Principal the playground of college is used for local cricket matches and various block level sports competitions. The ground is also useful to the locals for walk.

**Computers:** The institution has enough number of computers with recent and updated software. The maintenance of computer system is done regularly as per requirement and major work is done during vacation. Power backup is provided to computer system to use them optimally.

**Classrooms:** All classrooms are maintained properly by ancillary staff. Broken desks are repaired and damaged desks are replaced by new ones.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Funds%20of%20Campus%20Infrastructure.pdf">https://www.gckpt.com/igac/Funds%20of%20Campus%20Infrastructure.pdf</a>

<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
500	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
00	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	<a href="https://www.gckpt.com/igac/Account%20of%20extension%20activities.pdf">https://www.gckpt.com/igac/Account%20of%20extension%20activities.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

162

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

162

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

One of the unique characteristics of institute is to give significant emphasis to holistic development of students and this is manifested in the abundant opportunities. Students are an

integral part of the institute; hence, their academic, personality and social development is an objective of utmost importance. The Student Council is formed every year following the norms set by Guru Nanak Dev University. Student Council representatives enthusiastically contribute in different curricular, co-curricular and extra-curricular activities. They coordinate the various events taking place at the institution.

The innate talent of all the students is displayed and nurtured in the distinctive clubs and societies of departments. The Student Council has a significant role in coordinating the key activities of the college. It provides a platform for students to express their views on issues concerning them. They are also involved in all departmental activities and annual festivals.

Students as Class Representatives play a key role like communicator or coordinator. They are the Special Points of Contact for any grievance and forward the grievance to the committee for redressal. They are responsible to ensure ragging free atmosphere and report such issues to the concerned authorities. The Alumni Association of the Institution provides a forum to alumni to connect, interact and support each other.

The Institution's Annual Magazine RANDHIR is published every year to provide platform to the students to show their creativity through prose and poetry. The Punjabi Department also publishes a magazine AARAMBH.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Students%20participation%20in%20administrative%20and%20curricular%20activities.pdf">https://www.gckpt.com/igac/Students%20participation%20in%20administrative%20and%20curricular%20activities.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

57

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college boasts a well-established, tight-knit alumni network actively contributing to the institution's social and economic growth. As institution ambassadors, alumni play a pivotal role in industrial and research collaboration, academic partnerships, training, scholarships, societal contributions, and infrastructure development.

The institute has a rich history with numerous alumni excelling in social, political, technical, business, industry, entertainment, sports, and cultural domains. The Global Alumni Network of the institute further enhances this legacy, fostering both social and economic progress.

Alumni, being loyal supporters, not only aid in fundraising but also serve as invaluable word-of-mouth marketers within their networks. They act as ambassadors, spreading the institution's knowledge globally.

To accommodate the growing number of graduates and strengthen the alumni network, General Body Meetings kick off each year, constituting various programs for both financial and non-financial development.

The registered "Old Students Association" (OSA), managed by an executive committee, significantly contributes to the institution's development through financial, non-financial, outreach, and other services. The OSA sponsors the beautification of the Alumni Park in the college, highlighting their commitment

to the institution.

Alumni Meets, featuring interactive sessions between alumni and students, focus on improving college infrastructure and teaching methods. College alumni, serving the nation in prestigious positions, actively support the college and students through financial assistance.

Noteworthy donations, such as computers from Shri Ajayvir Sehgal in June 2021, further enhance the institution's capabilities, particularly benefiting rural youth in honing their computing skills.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Account%20of%20College%20Alumni.pdf">https://www.gckpt.com/igac/Account%20of%20College%20Alumni.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

GOVERNANCE, LEADERSHIP, and MANAGEMENT is reflective of and in tune with the vision and mission of NJSA Government College, Kapurthala. The mission of leadership and management at the institution is to mentor student development to enable and foster women of competence, compassion, and conscience, and empower them with ignited minds and hearts, to pursue the goal of the transformation of our society. Embracing a comprehensive view of education, the core values of the college namely, mutual trust, teamwork, promotion of social capital, and easy sharing of knowledge, skills, and resources, seeks to collaboratively contribute to national development while fostering global competencies among students. Goals are set to attain the

objectives enshrined in the National Policy for Higher Education, entwined to inculcate academic accomplishments, social responsibility and to instill secular zeal.

The institution envisions contributing to the creation of a just, humane, and inclusive society on earth through providing transformative education. The endeavors of equipping and imparting knowledge are regularly reviewed and redefined in view of changing National and Global trends of education. The college aims to stay distinctive as an icon of preserved cultural heritage after having traversed sesquicentennial milestone, besides taking care to serve underprivileged and rural youth, educating them to social consciousness of rights and responsibilities, rooting out social evils and assisting in total literacy. The Staff Council over sees the functioning of all the departmental activities, cells and offices, who all work in unison to disseminate the knowledge by adopting a student centric teaching-learning pedagogy.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Vision%20and%20Mission.pdf">https://www.gckpt.com/igac/Vision%20and%20Mission.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the entire Academic and administrative operations, the institution encourages and employs decentralization. The IQAC, the Principal, the Staff Council and faculty members are in charge of planning and policy development, the expansion of institute's academic and outreach initiatives. Directorate of Public Instructions, Colleges (Punjab) is an attached department that performs a coordinating role between secretariat and Colleges of State, augmenting matters relating to policy formulation, administrative affairs, and financial matters. So, the institution is administrated and conducted by rules and regulations laid down by D.P.I., Colleges Punjab.

At the institutional level, controlling authority at the top of hierarchy i.e. the Principal, assisted by the statutory bodies lays down a framework set up as per the norms of UGC. The mandatory committees like IQAC, Staff council, PTA, Alumni etc. are functional in consultation with the Principal, setting up

regular meetings and maintaining minutes to ensure practice of democratic principles, teamwork and culture of excellence. The IQAC prepares the plan of action for the session with regard to academic, administrative and infrastructural growth and to enable the college to add curricular, co- curricular and extra-curricular activities. Apart from IQAC College Staff Meetings are conducted by the principal and the minutes of the meetings are maintained by the chairperson or Staff Secretary. Staff Council meetings are also held and the planning and discussion on the implementation of strategies are done and the minutes of the meetings are maintained by vice principal of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/iqac/Institutional%20Departments%20(2).pdf">https://www.gckpt.com/iqac/Institutional%20Departments%20(2).pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has expanded significantly during the past years. Effective methods must be developed, disseminated and put into action if this is to continue. The strategies lined up ahead are forecasted based on analysis, appraisal and estimates.

The Staff Council and Staff General Body meetings are held regularly in the institution and minutes are maintained in a register by the secretary. The strategies and plans made up in these meetings are implemented throughout the year.

The institution being affiliated to GNDU Amritsar, follows the Academic Calendar set forth by the university i.e. curriculum, examination, evaluation, vacations and cultural youth events. Extension and Outreach activities like NCC, NSS, Red Cross Society, Red Ribbon Club and Legal Literacy Club work towards orienting students to community services. Career Counseling and Guidance Cell and Students Welfare Committee work for professional development of students while Anti- Ragging Cell, Women Sexual Harassment Committee and Disability Redressal Cell, ensure no violation of rules within the campus. The college strategizes and promotes Eco Friendly living by organizing Tree Plantation Drives, Extension Lectures, Cycle Rally and putting up Banners to cut back on Resources Depletion and preserving Mother Earth for future

generations. Environment related days are celebrated to generate wakefulness about environmental sustainability. Further the faculty is encouraged as a whole to enroll in PhD programmes and encourage them to publish papers in UGC approved national and international journals. The introduction of skill oriented courses has open up many career options for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gckpt.com/igac/Institutional%20Strategic%20and%20Prespective%20Plan.pdf">https://www.gckpt.com/igac/Institutional%20Strategic%20and%20Prespective%20Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution's executive committee and governing body are both led by the chairperson. The Vice principal, Secretary and other College committee members are a part of decision making bodies.

College follows service rules, conduct rules and procedure under DPI Colleges, UGC and GNDU Amritsar. The principal, Staff Council, and IQAC supervise the academic departments, cells/ committee and offices. All the academic departments are overseen by respective HODs through allocation of time table, discussion of departmental activities/ seminars/ workshops /division of syllabi / planner for cultural and literary activities.

College level Societies, Cells for Grievance and Issues (Women Sexual Harassment Redressal Committee, Anti- Ragging cell, Disability Grievance Redressal Cell, Students Grievance Redressal Cell), College functioning committees, District Nodal Buddy Programmes, Extension and outreach Programmes work in harmony and accord.

Non-teaching staff, headed by the Principal, includes administrative personnel (dealing with Establishment, Examination, Fees, Accounts and Employee Records), Senior and Junior Lecture Assistants, Lab Attendants and class IV Staff. They ensure coherent and harmonious coordination with the students and teaching bodies.



As a government institution, the college abides by all guidelines established by the state government, UGC and the affiliating university. The Permanent Staff is recruited by the Punjab govt. For self financed courses the UGC has created qualifying recruitments and guidelines for the teaching personnel. Guest Faculty Staff recruitment is also based upon UGC guidelines and their salary is jointly allocated by DPI Colleges as well as from PTA fund of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Important%20Designations%20of%20College.pdf">https://www.gckpt.com/igac/Important%20Designations%20of%20College.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.gckpt.com/igac/Organogram.pdf">https://www.gckpt.com/igac/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution successfully carries out welfare programmes for both teaching and non-teaching faculty. The college arranges to take advantage of all government programmes. Besides the intellectual and professional development, it also offers financial and health securities for its employees. Professional development is ensured through periodic



training/workshops/seminars. The faculty is encouraged to make academic advancement and supporting staff are encouraged to update their administrative skills.

#### Financial Benefits:

- Group Insurance Schemes
- Provision of Employee's Provident Fund
- Encashment of Earned leaves on superannuation
- Pension
- Gratuity
- Medical Claim Health Services for an employee and his/her family
- Full paid Maternity Leave of 180 days for the Staff Members
- Child care Leave
- Facility of refundable and non-refundable loan for the employees from GPF account

#### Material Benefits

- Conducive working environment provided in the campus in the form of Physical Infrastructure
- Office rooms for Staff Associations (Teaching and Non-teaching)
- Wi-Fi facility to the staff inside the college campus
- Canteen Facility
- Well-furnished Staff Room and Departmental Rooms
- Separate rest rooms
- Well-equipped Labs with instruments available for Practical Subjects
- Fitness Zone and Gym

#### General Facilities:

- Provision of various leaves (Casual Leave, Earned Leave, Duty Leave Medical Leave and Maternity Leave for female staff)
- Provision to apply for Study Leave for Research under Government Scheme
- Proper sanitization of staff room, departmental rooms and clerical rooms

#### New purchases:

- In the current session new lab instruments have been

provided to Science Department

- New Almirahs, Wooden Podium, and 9 Desktop Computers plus UPS have been purchased for teaching and non-teaching faculty

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Welfare%20Measures%20for%20Teaching%20and%20Non-Teaching%20Staff.pdf">https://www.gckpt.com/igac/Welfare%20Measures%20for%20Teaching%20and%20Non-Teaching%20Staff.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For both teaching and non-teaching staff, the college strictly complies with the UGC regulations on minimum qualifications for Appointment of teachers and other academic staff. The institute follows a well-planned appraisal system for the faculty teaching

and non-teaching structured by the government itself. Appraisal is prominently done on the basis of feedback received from the students as well as forms filled by the faculty. The faculty fills up a self-appraisal form as per UGC guidelines at the beginning of the session and submits it to the coordinator IQAC. The appointment of the staff members as contractual, part time and guest faculty is done according to the norms of DPI (colleges). The performance of contractual, part time and guest faculty staff is diligently monitored by the principal and HODs. Before the execution of a lecture, each staff member is equipped with his/her lesson plan. Regular class tests are conducted to evaluate students' performance. The service book of permanent faculty is updated from time to time as per the requirement of DPI (colleges). Also the performance of the faculty both teaching and non-teaching faculty is verified and validated upon the set parameters such as teaching-learning evaluation, professional development, co-curricular and extension activities and their research and academic contribution. Annual performance reviews and confidential reports are used to evaluate both teaching and non-teaching staff's character and habits, departmental abilities, hard work capacity, discipline, reliability, and technical abilities. All employees receive promotions and pay upgrades based on satisfactory performance.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/iqac/ACR%20Performance.pdf">https://www.gckpt.com/iqac/ACR%20Performance.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution periodically performs internal and external financial audits. The Punjab Government's financial rules are properly implemented in financial transactions of the institution.

Annual financial statements are prepared and presented for audit at the conclusion of each fiscal year. The financial statements, paperwork, receipts, and bills are examined by the auditors. The statutory payments, such as TDS, Professional Tax, PF, and remittance, are examined. The auditors also verify the receipt of fees and the distribution of scholarships awarded by the

government and other organizations. All financial transactions are examined by the auditors, who also provide a thorough report on their findings. The college's accountant makes the necessary changes to the statements of accounts based on the observations provided.

In the internal financial audit purchase bills are thoroughly checked by college bursar and quotations are invited from various stakeholders. These bills include expenditure on various events of Youth Festival, honorarium to the experts or resource persons invited for various extension lectures, expenditure on college property and on science department practical and lab equipment etc. Internal sources of finance include fees and funds from student PTA fund, fund from self-finance courses and donations. The institution receives external funds from various sources such as UGC, guest faculty funds for their salary, scholarship funds for students, RUSA equity grant etc. This financial year grants have been received from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) under infrastructure component and equity component. These grants have been used for the developmental aspects of institute.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Mobilization%20of%20Resources%20(2).pdf">https://www.gckpt.com/igac/Mobilization%20of%20Resources%20(2).pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.43

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute upholds and adheres to a carefully thought-out approach for the mobilization of finances and resources. The primary source of income for the institute in terms of mobilization of Funds is student fees. Alumni support the institute by raising money for construction, teaching, and learning initiatives. For cultural events, both private and corporate sponsorships are sought.

For the procurement of equipment, computers, books, etc., the buying committee requests price quotes from suppliers. Before making a final choice based on the parameters provided, the finance committee carefully examines the quotes. In the event that the expenditure goes over budget, management assistance is requested.

In the IQAC meetings timely salary payments, maintenance work for college building, maintenance of the teaching aids other teaching material and laboratory equipment are discussed. The major sources of institutional financial resources are PTA fund, partial salary grant for Guest Faculty from DPI colleges, fee from students for regular and self-financed courses, college canteen; RUSA, Equity and UGC grants and Old Students Association (OSA). In charge of Scholarship Committee keeps record of scholarship of the students. The contribution of Alumni Association called OSA, to the college is mobilized by the Secretary.

The appointment of sufficient and qualified lab workers and system administrators ensures the best possible use of resources and infrastructure and it is made possible by promoting creative teaching-learning methods. The physical facilities are best used for remedial classes, co-curricular and extracurricular events, and parent-teacher conferences outside of regular college hours.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/iqac/Annual%20Budget.pdf">https://www.gckpt.com/iqac/Annual%20Budget.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The planning, carrying out, and evaluation of each of the tasks related to teaching learning process in the institution are crucially influenced by the IQAC. IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts.

The most crucial duty of the IQAC is to prepare the AQAR. The entire team ensures that the report is efficiently created and delivered on time. It is posted online on the institution website after receiving NAAC approval.

The IQAC monitors the instructional- learning process of the institution. The faculties are urged to use ICT-enabled tools and other instructional techniques when instructing students in a classroom. The IQAC makes significant recommendations for the improvement of staff and student infrastructure amenities. As a result, the institution has more reading space this year. The faculties are expected to present papers at seminars, conferences, workshops, faculty development programmes, etc.

Career counseling activities have been strengthened in the college. A total number of 7 Industrial Visits and 10 Extension Lectures have been organized by Career Counseling and Guidance Cell during the session 2022-23 for students' participative and experiential learning. The grants received from RUSA have been used wisely for the constructional changes of the institute and for library books, lab instruments and furniture. The Annual Sports Meet, Annual Prize Distribution function and Convocation ceremony have been held in the college premises during the year.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/IQAC%20Meeting%20Proceedings%202022-23.pdf">https://www.gckpt.com/igac/IQAC%20Meeting%20Proceedings%202022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly evaluates the teaching-learning process and takes action to raise its quality. All newly admitted students are required to attend the mandatory orientation programme, where they



learn about the distinctiveness of the educational system, the teaching and learning process, the continuous evaluation system, the required core courses, various co-curricular activities, discipline, and institute culture. During the session 2022-23 the students attended the orientation lecture that enabled them to learn about all the disciplines they could get benefit from. To accomplish the academic goals the faculty is encouraged to attend Refresher Courses, Orientation, Faculty Development Programs and Seminars. Various lectures and seminars are organized in the college itself.

The learning outcomes are duly checked by the examination committee and results of both MST and university are compiled for the assessment of various departments. Before the start of the semester, students are informed of the timetable, programme structure, and course syllabi. Members of the discipline committee conduct sporadic inspections to guarantee that lessons run smoothly. Students participate in class committees on a regular basis to gather input and to help improve the teaching learning process.

The IQAC is responsible for developing, coordinating and monitoring academic assessment activities to inspire improvement in student learning. Based on the IQAC's recommendations, the teaching-learning processes are examined, and changes are made.

File Description	Documents
Paste link for additional information	<a href="https://www.gckpt.com/igac/Plan%20of%20Action%202022-23.pdf">https://www.gckpt.com/igac/Plan%20of%20Action%202022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gckpt.com/igac/Annual%20Report%202022-23.pdf">https://www.gckpt.com/igac/Annual%20Report%202022-23.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NJSA Government College has implemented various measures to promote gender equity over the years. Some key initiatives include:

#### 1. Safety and Security:

- Security checkpoints at all campus entries and exits.
- Rotational duty by faculty for discipline and security.
- Strict anti-ragging measures and awareness campaigns.

#### 2. Infrastructure and Surveillance:

- Security guards at the main gate with ID card checks.
- Campus under surveillance with CCTV cameras.
- Adequate lighting during extended hours.

#### 3. Common Rooms:

- Allocated common rooms for women in most departments.
- Dedicated girls' waiting halls and restrooms, monitored by the IQAC.
- Central library providing separate reading space for girls.

#### 4. Canteen Facilities:

College canteen includes separate dining space for boys and girls to ensure convenience during working hours.

**6. Inclusive Practices:**

- Inclusion of girl students in student council.
- Provision of special leaves for female faculty.
- Women faculty accompanies girls during outdoor activities.
- Social security through Anti-Ragging and Grievance Redressal Committees.
- Disciplinary committee addressing campus indiscipline.
- Consistent encouragement to girls for participation in sports and games.

**7. Counseling and Support:**

- Faculty counsels on academic, career, and personal issues.
- Department Heads monitor and counsel students on psychological issues.
- Guest lectures on health, stress, and gender sensitization.
- Career Counseling and Guidance Cell support girl students in career planning.
- Gender sensitization camps in rural areas covering women's, human, and child rights.

These initiatives help to create an inclusive environment, addressing the diverse needs of all students at NJSA Government College. These initiatives reflect the institute's commitment to ensure a safe, inclusive, and gender-sensitive environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gckpt.com/igac/Gender%20sensitivity%20endeavours.pdf">https://www.gckpt.com/igac/Gender%20sensitivity%20endeavours.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.gckpt.com/igac/Supervision%20and%20Committees%20wrt%20gender%20sensitivity.pdf">https://www.gckpt.com/igac/Supervision%20and%20Committees%20wrt%20gender%20sensitivity.pdf</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution prioritizes waste reduction and recycling to minimize the consumption of natural resources. Solid waste, including paper, plastics, glass, metals, and food, is diligently segregated and managed at every level. A designated vendor collects, segregates, recycles, and disposes off the waste in government-approved landfills.

Efforts to reduce plastic waste involve enforcing the use of paper plates, cups, and alternatives. Awareness events and collection bins contribute to responsible plastic disposal, which is compacted and sent to nearby collection agencies for recycling.

In terms of liquid waste management, the college utilizes a well-designed drainage system. The reverse osmosis (RO) unit produces 40% purified water and 60% wastewater, with the latter collected in Syntax tanks for toilet reuse. Other liquid waste is directed to the drainage system.

Biomedical waste generated is minimal, and the institution has implemented effective strategies for e-waste management, including donation, repurposing for student training, exchanging with electronic companies, and recycling batteries through a dedicated recycler. These initiatives collectively reflect the institution's commitment to environmental sustainability.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

A. Any 4 or all of the above

<b>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In the direction of building a nation of youth, who are right in their attitude and morally responsible, the college organizes and conducts several activities mainly to strengthen and promote a congenial environment for ethical, cultural, and spiritual values among the students and staff as also to develop the emotional and

religious oneness feelings among the students and the faculty, commemorative and festive days are celebrated in the campus with the initiative and support of the management for recreation and amusement, in addition to inculcating oneness atmosphere and social harmony. The various departments, students, teachers and staff jointly celebrate the cultural and regional festivals. There are different grievance redressal cells in the college like Student Grievance Redressal Cell, Women Grievance Redressal Cell which deal with grievances without considering anyone's racial or cultural background. The college has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal, socioeconomic and other diversities. The institute has hosted many inter-collegiate, cultural and sports events. The college has designed its curricular, co-curricular, extra-curricular activities to establish and promote tolerance and harmony

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively hosts a range of competitions, including Debates, Declamations and Model Making, with a specific focus on illustrating the intricacies of constitutional values, obligations, rights, duties, and responsibilities.

In a bid to enhance awareness, the college has dedicated efforts to promote election enrollment among both students and employees. An Electoral Literacy Club has been established to empower students with knowledge about their rights and keep them well-informed about the election process. Furthermore, the college has also initiated the digitalization of the election enrollment process.

Periodically, the college conducts sensitization and orientation sessions for both teaching and non-teaching staff. Organizing Annual Competitions on various contemporary legal issues have widened their cognitive space. The institution holds the credit in

organizing various forms of legal aid and legal awareness camps to recognize the roles and responsibilities as on individual level . The college has also organized student centric activities like poster & essay competitions which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

Nearly all departments have tailored their curriculum to instill awareness of constitutional rights and values at both bachelor's and master's levels. These courses expose all students, regardless of their disciplines, to the principles embedded in the Indian Constitution and emphasize the moral obligation to fulfill their fundamental duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.gckpt.com/igac/Constitutional%20obligation%20efforts%20by%20HEI.pdf">https://www.gckpt.com/igac/Constitutional%20obligation%20efforts%20by%20HEI.pdf</a>
Any other relevant information	<a href="https://www.gckpt.com/igac/Activities%20related%20to%20constitutional%20obligations.xlsx">https://www.gckpt.com/igac/Activities%20related%20to%20constitutional%20obligations.xlsx</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The diverse celebrations reflect the institution's commitment to foster a holistic and inclusive educational environment, encouraging cultural awareness, social responsibility, and well-being among students, faculty, staff, and alumni. The variety of activities and commemorations contribute to a vibrant campus life that aligns with global values and principles. The institute celebrates national and international commemorative days, events and festivals such as Republic Day, Martyrs' Day, International Women's Day, Kargil Vijay Diwas, Independence Day, Teachers Day, Gandhi Jayanti, Sadbhavana Diwas and International Peace Day.

The birth anniversary of Dr Sarvepalli Radha Krishnan is celebrated as Teachers' Day on 05 September. On 30th January Martyrs' Day is commemorated with observance of silence by the NCC. Coinciding with the birth anniversary of Sardar Vallabhai Patel, the college organises Sadbhavana Diwas. International Women's Day is celebrated on 08 March every year to create an awareness about the importance, role and achievements of women in the institution and all the sections of the society. The Environment Day is celebrated on 05 June for encouraging worldwide awareness and action to protect our environment., International Literacy Day and International Yoga Day are celebrated on 8 September and 21 June respectively.

Other important days like Earth Day, Ozone Day, Science Day and birth anniversaries of all important personalities are celebrated to spread awareness among students and faculty. Different festivals of different religions are celebrated with great fervor to bring about oneness.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

It's commendable to see our college embracing Environmental Sustainability through initiatives like maintaining lush green surroundings, eco-friendly projects, and awareness programs. The emphasis on tree plantation drives reflects a holistic approach to biodiversity conservation. The integration of native species further enhances the ecological impact, contributing to the overall well-being of the campus environment. At present the college flaunts 1022 plant species as its fauna. This has improved the biodiversity index of the campus by attracting many species of birds and insects required for taxonomy studies.

Absolutely, the integration of a Botanical Garden into the college campus not only imparts practical knowledge but also fosters a deep understanding of plant diversity and conservation. The emphasis on medicinal plants serves a dual purpose, educating students and contributing to the preservation of endangered species.

The College and Campus Beautification Committee are actively engaged in creating awareness and sensitizing both staff and students about sustainable environmental issues. Our college is committed to Solid Waste Management and sustainability. The installation of separate dustbins for degradable and non-degradable waste coupled with collection drives and recycling workshops, reflects a holistic approach.

### Culture and Heritage

It's impressive to see the college actively promoting student engagement through a variety of competitions and festivals. The involvement of professionals and experts further enhances the

students' preparation, contributing to their excellent performances. The college's achievements, including being a zone champion and securing runners-up trophies, highlight the dedication and talent of its students in diverse events over the past five years.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gckpt.com/igac/Activities%20pertaining%20to%20best%20practices.pdf">https://www.gckpt.com/igac/Activities%20pertaining%20to%20best%20practices.pdf</a>
Any other relevant information	<a href="https://www.gckpt.com/igac/Best%20Practices%20outcome.pdf">https://www.gckpt.com/igac/Best%20Practices%20outcome.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college's distinctive vision is realized through its commitment to education. The establishment of a BOOK BANK for poor students and initiatives promoting gender equity, energy conservation, and inclusiveness underscore the institution's dedication to addressing societal needs. The college not only provides academic support but also fosters awareness and values among students, contributing to the overall development of the community.

The college's proactive approach is evident through a variety of programs, including lectures, workshops, sports competitions, and community engagement. By ensuring active participation of both students and local residents, the institution fosters awareness and sensitization to crucial issues. Allowing local people to access facilities like the playground and auditorium further integrates the college into the community. This inclusive approach emphasizes the institution's commitment to provide quality education and holistic opportunities that cater to the intellectual and emotional growth of both students and the local population in the rural and educationally backward areas. The college places special emphasis on societal development by actively engaging students through the NSS unit. The unit undertakes a diverse range of events, including street plays, cleanliness drives, tree plantation, donation drives, waste management, gender equity initiatives, and field visits. Notably, the NSS unit actively participated in a plastic recycling drive,

showcasing a commitment to environmental sustainability. This comprehensive approach reflects the college's dedication to instill social values in students and foster their active involvement in community-oriented initiatives throughout the year.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The following is the plan of action for the next academic year.

- Priority will be given to fill the remaining faculty vacant posts through recruitment.
- Interaction Programmes and Webinars will be arranged for the students, to keep them updated with the pulse of the industry.
- Transparency in all the fields particularly, decision making, examination system, and communication be strengthened.
- The green cover and clean energy of the institution would be increased by planting and maintaining fresh saplings.
- To maintain and spread harmony, Gender equity, Institutional Social Responsibility, especially community engagement, and environmental social responsibility the institution will conduct more Seminars, Workshops and Extension Lectures for all the students.
- The institution has been conducting Industrial Visits with the aid of Punjab Government's financial scheme. These kinds of visits will be made feasible after interacting with relevant authorities of industries belonging to various sectors.
- Special care is to be taken in the field of climate change and environmental sustainability.
- The institution will focus on the development of a teaching-learning environment by facilitating ICT based systems.
- To increase and promote digital Content in the form E-learning will be promoted. E-notes for all the courses are to be prepared by the teachers concerned.